

## TUITION AND FEES 2016-2017

	EARLY CHILDHOOD (Foundation, Pre-K, K)	ELEMENTARY (Grades 1-5)	SECONDARY (Grades 6-12)
<b>APPLICATION FEE</b> (New student)	¥ 1,000	¥ 1,000	¥ 1,000
<b>ENROLLMENT &amp; TUITION FEES</b> (New Student)	¥ 118,500	¥ 208,500	¥ 216,000
<b>ENROLLMENT &amp; TUITION FEES</b> (Returning student)	¥ 101,000	¥ 191,000	¥ 198,500
<b>INTENSIVE ENGLISH CURRICULUM</b> (If required)			¥ 15,000
<b>BUS FEE</b> (If required)			¥ 9,200

Students are considered registered once payment of fees has been received by the Finance Office.

TUITION PAYMENT PLANS		Due Dates
<b>Option 1</b>	<b>Full Payment</b> (No surcharge)	Aug 15
<b>Option 2</b>	<b>Semester Payments</b> (Add 2% surcharge)	Aug 15 and Dec 15
<b>Option 3</b>	<b>Quarterly Payments</b> (Add 4% surcharge)	Aug 15, Oct 15, Dec 15, and Mar 15
<b>Option 4</b>	<b>Monthly Payments</b> (Add 6% surcharge)	the 15 <sup>th</sup> of Aug, Sept, Oct, Nov, Dec, Feb, Mar and Apr

### U.S. Dollar Telegraphic Transfer (TT) Information

**Bank Name:** Wells Fargo  
**Beneficiary Bank Address:** 1635 Highway 34 East, Ste. B, Newnan, GA 30265  
**Swift Code (if needed):** WFBIUS6S  
**ABA Routing Number:** 121000248  
**Beneficiary Account:** 20000 2863 7783  
**Beneficiary Name:** Chengdu International School (ISCI)  
**Further Information:** Remember to write **Student Passport Name(s) and Invoice Number** in Bank Transfer

### IMPORTANT NOTE

The TT description line **MUST CLEARLY** include:  
 school name "CDIS"  
 student passport name  
 invoice number

Please instruct your bank to charge Transfer Fees to your account

### RMB TT Information

**Bank Name:** 中国民生银行成都科华支行  
**Beneficiary Account:** 2004 0141 7000 0063  
**Beneficiary Name:** 成都爱思瑟国际学校  
**Further Information:** Remember to write **Student Passport Name(s) and Invoice Number** in Bank Transfer

Please contact Helen Hu at [hhu@cdischina.com](mailto:hhu@cdischina.com) or 86(28) 6517 5228 x1175 with any finance questions.

## IMPORTANT FEE INFORMATION

- Any application or admittance to the school will be considered incomplete until the necessary fees have been received.
- CDIS prefers that payments of 5,000 RMB or more be made by wire transfer.
- All telegraphic transfer (TT) fees, including domestic and international transfer fees, must be charged to your account and not taken out of school tuition. The Finance Office should be notified within five business days of the transfer or else the payment cannot be credited. The transfer receipt may be mailed, faxed, or delivered to the CDIS Finance Office.
- Student's passport name(s) and invoice number must be written in the Bank Transfer.
- All tuition and fees are based on the RMB amount. The RMB fee will not change. In the event of changes in the exchange rate for all the unpaid tuition, you may contact the Finance Office to get the current rate.
- The enrollment fee is due **before** each student's first day of school. Tuition is due on the student's first day of school.
- **SOCIAL INSURANCE SURCHARGE:** In the event that CDIS is required to pay into the Chinese social insurance program, a surcharge of approximately ¥6,000 per student will be applied.

## LATE FEE

- Tuition payments are due according to the payment schedule **shown on your school invoice**.
- Payment more than **5 business days past due** incurs a **¥50 late fee per business day**.
- Payment more than **30 days past due** incurs a **¥50 late fee per business day** and student may be excluded from classes until payment is made. Report cards and transcripts will be withheld.

## PARTIAL YEAR TUITION AND FEES

- If a student applies and is accepted into the school after the beginning of the school year, tuition will be charged by the half quarter.
- Students who graduate in December will be required to pay 75% of school tuition.
- In case of an early withdrawal with outstanding tuition or fees still, school records will not be released or transferred, nor will academic credit be granted, until the account is paid in full.

## TUITION AND FEES REFUND POLICY

- The enrollment fee is non-refundable.
- If a student withdraws early, tuition will only be refunded for remaining full quarters not attended.
- No portion of tuition shall be refunded for a student dismissed by expulsion or for disciplinary reasons.